

POSITION: Insurance Agent

LOCATION: 2 N Main Street, Omak, WA

HOW TO APPLY: Email your resume to info@vipagencygroup.com.

Join our team in Omak as a full-time insurance agent (37.5 hours/week), where you'll play an important role in providing personalized insurance solutions to our clients. With a focus on making a meaningful difference in people's lives and building a rewarding career, you'll have the opportunity to thrive in a customer-focused environment. We offer competitive compensation and ongoing professional development to support your growth. If you're passionate about helping others, value teamwork, and have strong communication skills, we invite you to be part of our mission to protect what matters most to our community.

PAY: Starting salary is based on relevant work experience.

BENEFITS:

- Bonuses
- Paid Time Off
- Paid Holidays
- Weekends Off
- Health Insurance
- Dental & Vision Insurance
- Professional Development
- Property & Casualty Licensing Assistance
- Continuing Education Support

RESPONSIBILITIES:

- Write and quote personal line insurance policies.
- Explain the terms and conditions of policies, and outline coverage limits, deductibles, and premiums.
- Guide clients through the application and purchasing process.
- Issue insurance documentation, assist with payments, and update policies.
- Obtain and maintain accurate client information and documentation.
- Assist clients when submitting an insurance claim.
- Develop strong relationships with clients to maintain client retention.

REQUIRED QUALIFICATIONS:

- Property & Casualty License preferred; licensing assistance provided.
- 5+ years of customer service experience required.
- 2+ years of working experience in the insurance industry or relevant experience.
- Strong computer and technical skills.
- A self-starter who can prioritize and multitask.
- Adept at problem-solving and critical thinking.
- Must be able to work on-site (not a remote position).